

2025-12-16 Municipal Council

Summary of Motions

Motion 251216.01 Request to Deregister Property – Reuban Potter Property.....	2
Motion 251216.02 Bridgetown Planning Area – SPS & LUB.....	2
Motion 251216.03 Road Naming Process for Primary Shared Access Road	2
Motion 251216.04 Property Tax Write-offs	2
Motion 251216.05 Non-Union CPI Salary Scale Adjustment.....	2
Motion 251216.06 Munroe Lake Land Acquisition	3
Motion 251216.07 Approve <i>Policy 135 Fees</i>	3
Motion 251216.08 Approve <i>Policy 138 Recognitions</i>	3
Motion 251216.09 BCRA Funding Request - Equipment Repairs.....	3
Motion 251216.10 Separation of Joint Police Advisory Board	3

Minutes of the regular session of Municipal Council held on Tuesday, December 16, 2025, at 10:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

Roll Call

- District 1 – Karie-Ann Parsons-Saltzman, present
- District 2 – Jesse Hare, present
- District 3 – Dustin Enslow, Deputy Warden, present
- District 4 – Charles “Chuck” Cranton, present
- District 5 – Lynn Longmire, present
- District 6 – Jon Welch, present
- District 7 – Ted Agombar, present
- District 8 – Nile Harding, present
- District 9 – Gail “Gidget” Oxner, present
- District 10 – Brian “Fuzzy” Connell, present
- District 11 – Diane Le Blanc, Warden, present

Also Present: CAO Rob Frost; Deputy Clerk Kelly Kempton; Manager of Protective Services Sean Amos; Policy and development Coordinator Amy Barr; Director of Planning and Inspection Services Linda Bent; Strategic Initiatives Coordinator Alyssa Blais; Director of Municipal Operations Paula Bromley; Deputy CAO Dawn Campbell; Manager of Recreation Kaesy Gladwin; Manager of Protective Services Cheryl Mason; Public Relations Officer Nadine McCormick; Manager of Information and Technology Ben Olsen; REMO Coordinator Brian Orde; Director of Community Development Debra Ryan; Director of Finance Paul Wills and 2 members of the public.

Presentation

Warden Diane LeBlanc and CAO Rob Frost recognized the following employees for their years of service with the Municipality of the County of Annapolis:

- Jim Young – retirement;
- Danny Wright – retirement;
- Cheryl Mackintosh – retirement;
- Amy Barr – 10 years;
- Brian Orde – 25 years;
- Dawn Campbell – 30 years; and
- Debra Ryan – 40 years

Disclosure of Interest

None

Order of the Day

Approved as circulated

Minutes

Re: 2025-11-18 Regular Council Minutes

Approved, no errors or omissions

COMMITTEE OF THE WHOLE RECOMMENDATIONS

Re: SR2025-111 Request to Deregister Property – Reuban Potter Property

Motion 251216.01 Request to Deregister Property – Reuban Potter Property

To hold a public hearing at 11:00 am on January 20, 2026, to consider the deregistration of the vacant lands previously associated with the Reuban Potter House Property, a municipal registered heritage property located at PID 05054275, Quarry Road, Clementsvale, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Harding

Seconded: Councillor Welch

Motion carried

Re: SR2025-112 Bridgetown Planning Area – SPS & LUB

Motion 251216.02 Bridgetown Planning Area – SPS & LUB

To rescind Motion 180918.12 which stated, “include proposed Bridgetown Water Supply Area and the municipal sanitary sewer services areas of Carleton Corner and Church Street in an extended Bridgetown Planning Area Boundary,” in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Agombar

Seconded: Deputy Warden Enslow

Motion carried

Re: SR2025-113 Road Naming Process for Primary Shared Access Road

Motion 251216.03 Road Naming Process for Primary Shared Access Road

To approve the road name “Ironcrest Lane” for the shared access road in Torbrook Mines, on PIDs 05322110, 05323050, and 05120951, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Oxner

Seconded: Councillor Parsons-Saltzman

Motion carried

Re: SR2025-114 Property Tax Write-offs

Motion 251216.04 Property Tax Write-offs

To approve writing off uncollectable tax accounts totaling \$2, 025.03, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Cranton

Motion carried

Re: SR2025-115 Non-Union CPI Salary Scale Adjustment

Motion 251216.05 Non-Union CPI Salary Scale Adjustment

To approve an increase to all non-union employee salary scales in the amount of 2.6%, per the Nova Scotia Consumer Price Index (CPI) to be implemented effective April 1, 2026, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Welch

Seconded: Councillor Connell

Motion carried

Re: SR2025-116 Munroe Lake Land Acquisition

Motion 251216.06 Munroe Lake Land Acquisition

To approve the donation of property located at Munroe Lake, Annapolis County as a future public park and access to the lake; contingent on the ability to create two approved lots located north and south of the donated property, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Harding

Seconded: Councillor Longmire

Motion carried

Re: SR2025-117 Approve Policy 135 Fees

Motion 251216.07 Approve Policy 135 Fees

To approve *Policy 135 Fees*, seven-day notice given on December 09, 2025.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Welch

Motion carried

Re: SR2025-118 Approve Policy 138 Recognitions

Motion 251216.08 Approve Policy 138 Recognitions

To approve *Policy 138 Recognitions*, seven-day notice given on December 09, 2025.

Moved: Councillor Cranton

Seconded: Councillor Longmire

Motion carried

Re: SR2025-119 BCRA Funding Request – Equipment Repairs

Motion 251216.09 BCRA Funding Request - Equipment Repairs

To authorize the withdrawal of \$6,241.80 from the Max Young Fund to the Bridgetown Community Recreation Association for equipment repairs, pursuant to the recommendation of Committee of the Whole.

Moved: Deputy Warden Enslow

Seconded: Councillor Agombar

Motion carried

Re: SR2025-120 Separation of Joint Police Advisory Board

Motion 251216.10 Separation of Joint Police Advisory Board

To direct the CAO to take all actions needed to create a Police Advisory Board for the Municipality of the County of Annapolis, which includes writing to the Minister of Justice, confirming or recruiting citizen representatives, and reviewing the current *Policy 123 Annapolis County Police Advisory Board*, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Harding

Seconded: Councillor Cranton

Motion carried

New Business

Council Motion Tracking List (September, October, November)

Reviewed for information

Councillor Comments

District 1 – Councillor Parsons-Saltzman extended season greetings from District 1. She thanked the many volunteers. Councillor Parsons-Saltzman wished everyone a safe and happy holiday season. She hoped the kids enjoyed their time off school.

District 2 – Councillor Hare wished everyone a Merry Christmas from District 2. He mentioned the Margaretsville Baptist Church supper to be held on December 19, 2025, at 6:00 pm. He noted that the Brickton Community Hall is holding a holiday gift wrapping fundraiser on December 18, 2025, at 5:00 p.m. Councillor Hare encouraged residents to attend the grand opening of the Port George Recreation Centre Comfort Center on January 10, 2026, at 2:00 p.m.

District 3 – Deputy Warden Enslow encouraged residents to pick up the Bridgetown Reader as there are many events happening this time of year. He noted the Christmas dinner to be held at the Bridgetown Fire Hall on December 25, 2025, at 1:00 p.m., free for those in need. Deputy Warden Enslow took a moment to reflect and extend his thanks to his fellow members of Council, the Warden, CAO, and all municipal staff. He noted that the year had presented its share of challenges, but it also demonstrated the strength, professionalism, and dedication of the organization. Deputy Warden Enslow acknowledged the many volunteers, community organizations and residents who continue to give their time and energy to make our communities stronger. He remained optimistic while looking ahead to the coming year. He wished everyone a safe, restful, and happy holiday season.

District 4 – Councillor Cranton extended greetings from District 4. He thanked public works staff for their dedicated work during the recent cold weather. Councillor Cranton congratulated the staff who received awards of recognition. He noted that it has been busy month with many social events such as Christmas craft fairs, fundraisers, breakfasts, and potlucks. Councillor Cranton held another “Coffee with your Councillor.” He mentioned that he was able to get away to visit family in Alberta. He encouraged everyone to spend time with family during the holiday season. Councillor Cranton wished everyone a happy holiday season and reminded them to be safe and responsible.

District 5 – Councillor Longmire expressed her sincere gratitude to the many groups, organizations, and volunteers who tirelessly gave their time and energy to keep our communities strong and vibrant. She thanked the staff of Annapolis County for their guidance, professionalism, and hard work throughout the year. Councillor Longmire encouraged everyone to take a moment to check in on neighbors, friends and those who may be feeling isolated. She reminded everyone to travel safely during this busy time. Councillor Longmire wished everyone a blessed Christmas, a joyful holiday season and good health and happiness in 2026.

District 6 – Councillor Welch wished everyone a warm and peaceful holiday season. He noted that it is the time of year when the strength of our communities really shows. He was grateful to be part of a region filled with people who care for one another. Councillor Welch attended several events during the past

month. He mentioned the Bear River Wintertide, and the Clean Foundation meeting. He met with recreation department to review walking trail options in Bear River. Councillor Welch also attended the DATA board meeting and dinner in Digby, which provided a strong opportunity to connect with regional partners. He felt honoured to attend the grand opening of JACBA in Acaciaville. He noted that the centre is outside our jurisdiction, but it represents an important milestone for the wilder region. He thanked residents for their engagement, ideas, and kindness. He hoped for a safe and restful holiday season.

District 7 – Councillor Agombar extended greetings from District 7. He wished a Happy Holiday season to the residents of Annapolis County. He thanked the Warden, Deputy Warden, and fellow councillors for their commitment and dedication. Councillor Agombar thanked the CAO and staff on behalf of the residents of District 7. He noted that 2025 was an unprecedented year, full of unexpected tragedy and circumstance and everyone did whatever was required to get through it. He hoped for a prosperous and peaceful 2026.

District 8 – Councillor Harding expressed greetings from District 8. He apologized for missing the Christmas potluck at the Maitland Bridge Hall and the Bear River firemen's breakfast. He was pleased to attend the Milford Hall annual Christmas event. He noted there was homemade ornaments to crafts followed by a potluck turkey supper. He attended Breakfast with Santa at the Foresters Hall in Clementsvale this past weekend. He thanked the dedicated volunteers for hosting these events. Councillor Harding congratulated Sherry Pictou of the Bear River First Nations, who was presented the Wel-lukwen Award at the Nova Scotia Human Rights Awards on December 10, 2025, held in Halifax. Councillor Harding noted that this is the last week of school before winter break. He hoped that everyone would enjoy spending time with family and friends. He encouraged everyone to drive safely. He extended season greetings from himself and his family.

District 9 – Councillor Oxner extended greetings from District 9. She expressed her gratitude to staff, fellow councillors, and volunteers for the hard work invested in the County. She noted that the East End Advisory Committee had completed its portion of the process and that the Planning Advisory Committee would continue with the next steps. Councillor Oxner encouraged supporting local businesses as everyone finishes up their holiday shopping. She noted that the Nictaux Baptist Church would be holding a service on Christmas Eve and a dinner on Christmas Day at 12:30 p.m. She hoped that everyone enjoys the holiday season and stays safe.

District 10 – Councillor Connell extended greetings from District 10. He encouraged to travel safe while out and about rushing around. He mentioned the many successful activities in District 10: the concert at the Springfield Church, the event held at the exhibition grounds in Lawrencetown, and the breakfast with Santa that was held at the Lawrencetown school. Councillor Connell encouraged residents to check the *Bridgetown Reader* for more upcoming events. He thanked everyone for their work over the past year and wished everyone a safe and Merry Christmas.

District 11 – Warden LeBlanc extended seasons greetings. Meilleurs Voeux to all residents of Annapolis County. She wished everyone a safe, healthy and Joyeuse holiday season. Warden Le Blanc noted the difficult year 2025 was, but noted that staff, Council, and residents joined together to get through the time of uncertainty. Warden Le Blanc enjoyed holiday concerts at Greenwood and the Annapolis East Elementary School. She commented on the talent of both young and older residents within the area.

Adjournment

The Warden declared the meeting adjourned at 10:41 a.m.

Warden

Recording Secretary, Deputy Clerk